

**MINNESOTA BOARD OF PHYSICAL THERAPY**  
**MINUTES – November 13, 2014**

Of a meeting of the Minnesota Board of Physical Therapy held Thursday, November 13, 2014 at 4:00 PM in Conference Room A, 4th floor at University Park Plaza, 2829 University Avenue SE, Minneapolis, MN.

Members present: Kathy Fleischaker, PT; Sandra Marden-Lokken, PT; Linda Gustafson, PT; Bruce Idelkope, MD; Julia McDonald, PTA; Kimberly McGarry, PT; Kathy Polhamus, Public Member; and Debra Sellheim, PT.

Members absent: Christopher Adams, PTA; Barbara Liebenstein, public member; and Debra Newel, Public Member.

Staff present: Stephanie Lunning, Executive Director; and Erin DeTomaso

**PUBLIC SESSION**

**BOARD MATTERS**

**1. Call to Order, Roll Call, and 2014 Meeting Schedule.** The meeting was called to order at 4:30 PM by President Kathy Fleischaker.

**2. Minutes of September 25, 2014 Board Meeting.** Minutes of September 25, 2014 were approved.

**3. Executive Director's Report:** FY16-17 Budget process; Criminal Background Check progress; Continuing Competence rulemaking; regulatory and licensing database implementation; and presentations to students.

**4. HPSP:** monthly reports, and survey results from Executive Directors.

**5. Strategic Plan** draft reviewed and discussed. Plan to continue to work on it at each Board meeting

**6. FSBPT 2014 Annual Conference and Delegate Assembly:** presentations and discussions about policy and educational sessions.

**CONSENT ITEMS:**

**7. MOTION/PASSED:** Approval of Tuesday, November 10, 2015. 2015 Board meetings dates will be:

Thursday, January 8, 2015

Thursday, March 19, 2015

Thursday, May 21, 2015

Thursday, August 6, 2015

Thursday, September 17, 2015

Tuesday, November 10, 2015

**8. MOTION/PASSED:** Election of Board Officers:

President: Linda Gustafson

Vice President: Debra Sellheim

Secretary/Treasurer: Christopher Adams

**9. MOTION/PASSED:** Election of 2015 Committee Chairs and Members:

Administration: Linda Gustafson (chair), Debra Sellheim, Chris Adams

Complaint Review: Linda Gustafson (chair), Barb Liebenstein, Debra Sellheim; Kathy Fleischaker (transition January-February)

Continuing Education: Kimberly McGarry (chair), Chris Adams, Bruce Idelkope, Sandy Marden-Lokken, and Julie McDonald

Legislative: Deb Newel (chair), Kathy Fleischaker, Julie McDonald, Kim McGarry

Licensure: Deb Sellheim (chair), Chris Adams, Sandy Marden-Lokken, Kathy Polhamus

**10. TABLED:** Election of a Board member representative to Council of Health Boards for 2015.

**11. MOTION/PASSED:** Election of Kathy Polhamus as the HPSP representative, and Bruce Idelkope as the alternate HPSP representative for 2015.

**12. MOTION/PASSED:** Schedule an AGO presentation on legal issues for Board Members approximately 2 months after the Governor appoints at least 2 new Board members.

**13. MOTION/PASSED:** Invite the MN PT and PTA educational programs to attend the January 8, 2015 Board meeting to discuss topics of mutual interest.

**14. MOTION/PASSED:** Board recognition of Kathy Fleischaker's exemplary service as Board President 2000-2014.

**COMMITTEE MATTERS**

**15. Administrative/Personnel Committee**

**MOTION/PASSED:** Approval of Financial Report: FY15 Actual Receipt and Expense Reports through October 31, 2014.

**MOTION/PASSED:** December 18, 2014 is designated as a possible additional Board meeting date, if the Search Committee is ready to present Executive Director candidates to the board.

**16. Legislative Committee:** report on October 21, 2014 meeting

**17. Continuing Education Committee:** review of 44 CE courses: 40 approved for full credit, 4 approved for reduced credit.

**18. Licensure Committee:**

**MOTION/PASSED:** Approval for licensure of Physical Therapists and Physical Therapist Assistants: September 27, 2014 – November 14, 2014 PT Applicants #1-21, and PTA Applicants #1-26; subject to receipt of all verification documents.

**MOTION/PASSED:** Denial of licensure for PT Applicant A and PTA Applicants A through D based on not obtaining passing scores on the NPTE.

**MOTION/PASSED:** Board approval of Foreign Educated Applicant "ZZ's" TOEFL scores.

**MOTION/PASSED:** Board pre-approval of supervisor and facility for 400 hours of supervised practice for Re-entry Applicant "E".

**MOTION/PASSED:** Board Pre-approval of supervisors and facility for the additional 200 hours (400 hours total) of supervised practice for Re-entry Applicant "F".

**MOTION/PASSED:** Board pre-approval of supervisors and facility 480 hours of supervised practice at proposed facility for Re-entry Applicant "G".

**Committee report to the Board:** Committee approval of withdrawal of Applicant "SS"'s application for licensure.

**MISCELLANEOUS MATTERS**

**19. Public Comment Period**

**20. FYI: CAC News and Views**

**EXECUTIVE SESSION**

**Closed to the public at 6:45 PM**

**21. Charles Moulton, PT**

**MOTION/PASSED:** Board approval of an Order of Unconditional License for Charles Moulton, PT.

**22. Marie Goihl, PT**

**MOTION/PASSED:** Board approval of Stipulation and Order for Voluntary Surrender for Marie Goihl, PT.

**23. Nancy Oelschlager, PT**

**MOTION/PASSED:** Board approval of Stipulation and Order for Voluntary Surrender for Nancy Oelschlager, PT.

**Reopened to the public at 6:55 PM**

**PUBLIC SESSION**

There being no further business, the meeting was adjourned at 6:57 PM.

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**SIGNATURE ON FILE**

11-25-14

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Sandra Marden-Lokken, PT for  
Christopher Adams, PTA, Secretary  
MN Board of Physical Therapy

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DATE